



DELAWARE TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting
August 14, 2019
MINUTES

WORKSHOP-6:00 p.m.

Motion to recess the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to open executive session regarding potential litigation was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to adjourn executive session was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to reopen the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

The following items were discussed during the workshop:

- Budget workshop dates (*tabled to next meeting*)
- Backhoe (*review quotes – next meeting*)
- 1st Alarm proposal/building security (*motion added*)
- Remaining 2019 capital expenditures (*no action*)
- PEEC letter of support (*motion added*)
- Letter re Lehman Comprehensive Plan (*response to be provided*)
- PennDOT letter re work scheduling in our township (*letter to be drafted*)

Motion to adjourn the workshop was made by Ms. Neufeld at 6:56 p.m. with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.

REGULAR MEETING

Call to Order was made at 7:00 p.m.

Pledge of Allegiance

Roll Call: Rick Koehler, Jane Neufeld, John Henderson, Thomas Farley, Township Solicitor and Krista Predmore.

Public Comment on Agenda- None

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated July 24, 2019 was made by Ms. Neufeld with a second by Mr. Henderson. Voting: Aye: Neufeld and Henderson. Nay: None. Abstain: Koehler. **Motion** carries.



1. **Motion to pay General Fund bills in the amount of \$138,361.74** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
2. **Motion to pay Recreation Fund bills in the amount of \$1,958.24** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
3. **Motion to reimburse DTVFC for 2019 Q2 operational/station safety related expenses in the amount of \$2,982.79** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

OLD BUSINESS:

None.

NEW BUSINESS:

4. **Motion** to open cabin demolition bids was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Davidheiser Construction Services	\$7500
JS Wright	\$12,500
EF Possinger and Sons Inc.	\$12,982
Reinfurt Excacating	\$18,940
FS Landscaping Contractors Inc.	\$47,500
Fares Farhat General Construction Services	\$87,654.32

- a. **Motion** to table the bids for review and recommendation by the Township Solicitor and Engineer was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

5. **Motion** to open municipal building roof replacement bids was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

No.	Type	Description	Unit Of Measure	Qty	H and P Construction Inc.	Kupex Exteriors, LLC	KLA Roofing Construction, LLC
1	BASE	Delaware Twp Municipal Bldg Roof Replacement Project	LS	1	92,556.00	128,496.00	240,199.00
101	ADD	Continuous Snow Guard	LS	1	12,887.00	8,250.00	9,300.00
201	ADD	Individual Staggered Snow Guards	LS	1	5,316.00	2,471.00	4,700.00



- a. **Motion** to table the bids for review and recommendation by the Township Solicitor and Engineer was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

6. **Motion** to open municipal building garage roof coating bids was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Company	Base Bid
AnCatt	\$40,000.00
KLA Roofing Construction, LLC	\$59,577.00

- a. **Motion** to table the bids for review and recommendation by the Township Solicitor and Engineer was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

7. **Motion** to approve the following lot improvement based on the Planning Commission's recommendation at their meeting on August 7, 2019:

- a. Krahn – Wild Acres 12-1201-23A

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

8. **Retroactive Motion** to approve Krista Predmore attend the NEPA municipal recycling roundtable in Wilkes Barre on Tuesday, August 6, 2019 at 10am was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

9. **Motion** to approve Public Works to attend the 2019 PA Pipeline Safety Program at Genetti Manor on September 3, 2019 at 5:30pm with use of trucks 1 and 4 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

10. **Motion** to approve the purchase of Sophos Central Intercept X antivirus licensing (3 year license) for the township computers and server at a cost of \$998.04 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

11. **Motion** to approve commercial liability insurance renewal with MRM Property & Liability Trust in the amount of \$33,818.00 for policy period 8/10/19 through 8/10/20 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.



- 12. Motion** to approve purchase of speaker system upgrade equipment for the municipal building hall in the amount of \$1602.64 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 13. Motion** to approve Boucher & James MTF grant inspection proposal in the amount of \$27,100 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 14. Motion** to approve payment of the Pension Municipal Minimum Obligation for 2019 in the amount of \$33,839 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 15. Motion** to approve Chris Kimble's attendance at LTAP's Local Road Safety Plans at Lehigh Valley on September 10, 2019 from 8am to 12pm was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 16. Motion** to approve municipal building hall use request on August 29, 2019 from 8am to 4pm for a quilting workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 17. Motion** to approve Akenac Park use request by Long Meadow Chapel on September 8, 2019 from 9am to 4pm for their annual baptism/picnic was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 18. Motion** to approve municipal building hall use request on October 5, 2019 from 8am to 2pm by Wild Acres for General Membership Meeting was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 19. Motion** to approve municipal building hall use request on November 29th and November 30, 2019 by C. Faulkner for a wedding was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 20. Motion** to approve the 1st Alarm Security proposal dated July 28, 2019 in the amount of \$705 for security system takeover of all township facilities along with panic button installation was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 21. Motion** to approve the 1st Alarm Security proposal dated July 31, 2019 in the amount of \$2,191 for audio/video intercom & access control at the municipal building was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.



22. Motion to provide PEEC with a letter of support for their LSA grant of \$75,000 from the Pike County Economic Development Authority was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

ANNOUNCEMENTS:

Smart Recovery Group – Wednesday's 6:30-7:30pm at the Delaware Township Emergency Management building, 116 Wilson Hill Road, Dingmans Ferry, PA.

DFMUC Chicken BBQ Saturday, August 24, 2019 from 11am to 3pm. \$10.

Free Music in the Park – Sunday, August 26, 2019 from 4-6pm featuring The Representatives at Akenac Park.

Please check the township website for August beach hours at Akenac Park which is subject to change based on lifeguard availability and the weather for the remainder of the season. The beach will be closed Monday, August 26th through Friday, August 30th.

DTVAC Annual Pig Roast & Community Fun Day – Sunday, September 1, 2019

Delaware Township's Annual Harvest Festival – Saturday, September 28, 2019; 11am to 4pm at Akenac Park

Pocono Buddy Walk & Family Fun Day - Sunday, September 29, 2019 12-3pm at Akenac Park

PUBLIC COMMENT

Public comment consisted of but was not limited to the following: Mr. McBride questioned motion #16 from the July 24, 2019 minutes regarding the PennDOT winter maintenance agreement for Wilson Hill Road; the road master explained the portion of Wilson Hill Road to be plowed by the township during the winter and reimbursement for materials used; Mr. Witkowski asked if there was anything new with ambulance service; Mr. Koehler responded stating there will hopefully be an update by mid-September.

Motion to adjourn the meeting was made at 7:43 p.m. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Respectfully submitted,

Krista Predmore
Township Administrator/Assistant Treasurer